



Job description

STUDENT LIFE COORDINATOR

You are a master at balancing the joys and responsibilities of real student life. For this task, we are looking for a skilled networker who can effortlessly communicate the needs of organized student life in discussions with relevant parties in Brussels, our student council, and on campus.

KEY SKILLS

Communication skills



Networking



Innovative



WHO DO YOU WORK WITH?

- The president of the General Student Council
- Students from Odisee and KU Leuven and their associations
- STUVO staff
- Key figures in (Brussels) leisure activities
- (Brussels) private and government partners

HOW MUCH TIME WILL THIS REQUIRE?

This role requires a time commitment of 2-3 hours per week, not including your nightly social activities, of course 😊. Additionally, you can expect to dedicate 2 hours for participating in the Executive Board.

WHAT IS EXPECTED OF YOU?

With a strong network and good relationships within both established and emerging student associations, you effortlessly translate common needs into strong recommendations. You actively engage in discussions with stakeholders (in Brussels) to strengthen student life, both from the private sector and the government. You transparently report to the Student Council and collaborate with the Executive Board to formulate positions representing the student community. Always vigilant about organized student life, you make use of every available hour of the day. Even at night, you gather 'inspiration' for daily activities.

WHAT DO WE OFFER YOU?



The opportunity to further develop your skills



Support in carrying out your role



Reimbursement of expenses related to your assignment



I WOULD LIKE TO BECOME STUDENT LIFE COORDINATOR!

How do I get started?

START CANDIDACY TO BECOME A STUDENT REP

To apply for a position within the Executive Board, you must first apply as a Student Representative within Odisee. You can do this by completing the form you receive by email.

MAKE SURE YOU'RE WELL-INFORMED

A board position within the Student Council is a fantastic opportunity! We highly recommend it! However, we advise you to make sure you're well-informed. You can do this by checking the website, sending an email, or reaching out to a current board member via Teams message. We're here to assist you every step of the way!

START CANDIDACY TO BECOME A BOARD MEMBER

After submitting your candidacy as a Student Rep, you also have the opportunity to put yourself forward for a board position within the Student Council. You can do this by sending your chosen position(s), CV, and motivation letter for the position(s) via email to voorzitter.studentenraad@odisee.be. The exact steps for this are also outlined in the confirmation email you receive after applying as a Student Reps.

END OF EXECUTIVE BOARD CANDIDACY PERIOD

GENERAL ASSEMBLY (GA)

At the GA, the Executive Board will be elected. They will then steer the course for the entire academic year. Prepare yourself thoroughly, you will need to defend your candidacy for all Student Reps!

TIPS FOR A SUCCESSFUL CAMPAIGN!



Write a nice motivational essay to accompany your application.



Take some time to think about what you would like to achieve in this role and how you plan to approach it.



Plan a preparatory meeting. This way you can ensure that the job description aligns with your expectation(s). For this purpose, email: studentenraad@odisee.be



Prepare thoroughly for the GA! You will have to defend your candidacy and answer questions from the Student Reps.