

Independent, married/cohabiting or single student

TICK THE BOX THAT IS APPLICABLE:

- REQUEST CALCULATION REDUCED TUITION FEE 2021-2022**
- REQUEST ADVANCE STUDY GRANT FLEMISH COMMUNITY**

Personal data is collected from you in this form. Odisee is the controller of your personal data and can only process these data when you have given your consent by filling in your details. We recommend that you fill in the form as correct and as complete as possible. The more information you fill in, the better we can process and follow up your request. Your personal data will only be processed in order to check whether we can grant you financial support. Your data will be processed in an application from a software supplier of Odisee. You have the right to request the controller to obtain access, rectification or erasure of your data or to withdraw your consent. Such request can be directed to els.jacobs@stuvoplus.be. For more specific questions about the protection of your personal data, you can contact the Data Protection Officer of Odisee via privacy@odisee.be.

To be handed in before **1 November 2021** to an employee of the Social Services' office of STUVO+ on your campus. You can send the form and attachments by e-mail or hand it in personally.

Request calculation reduced tuition fee 2021-2022

Based on the information given in this document, we will calculate whether you are eligible for the reduced tuition fee for academic year 2021-2022 of Odisee.

Students who fulfill the conditions set by the Flemish Community can also be eligible for a study grant. Want to know more? Contact a member of the Social Services' office on your campus for more information.

NOTE!

- If you were entitled to a 'schoolpremie' (from the organization of 'allocation familiale' in Brussels) or 'schooltoeslag' (from Groeipakket in Flanders) last school year or to a study grant from the Flemish Community last academic year, you do not need to fill in this document. In this case you bring the letter with the proof of your 'schoolpremie' or 'schooltoeslag' or the letter with the decision of the study grant of 2020-2021 to an employee of Student Administrative Services on your campus.
You will pay, with reservation, a reduced tuition fee until Odisee receives the decision from the Department of Scholarships ('afdeling Studietoelagen) concerning your eligibility for the study grant in academic year 2021-2022.
- This form is **not** a request for a study grant from the Flemish Community, it is only to simulate whether you are eligible for the reduced tuition fee for academic year 2021-2022. If you are eligible for a study grant from the Flemish Community, you need to request the study grant directly at the Department of Scholarships via www.studietoelagen.be > 'digitaal loket' before **1 June 2022**.

Request advance study grant Flemish Community

Due to the fact that the calculation and the payment of the study grant can take up to a few months, it is possible for students, who are eligible for a study grant from the Flemish Community, to request an advance on this sum. You can receive up to maximum half of the amount of the study grant at the Social Service's office of STUVO+.

More information stuvoplus.be > social services

Independent, married/cohabiting or single student

STUDENT INFORMATION

Name
First name
Student number
Address in Belgium

Mobile phone number
Private e-mail address
Nationality ¹
Belgian national number
Disabled > 66%?	Y/N (provide the correct attestation)
Bank account number
Study Program
Campus
You rent a student room and your official address is not at your student accommodation: (add a contract of min. 8 months): <input type="checkbox"/> JA <input type="checkbox"/> NEEN	

¹ ADD in case of foreign nationality: a copy of your ID card/passport or Belgian residence permit

CHECK HERE WHICH DOCUMENTS YOU NEED TO ADD TO THIS REQUEST (1)

What is your statute for the calculation of the tuition fee?

Indicate which situation applies to you and check below which documents you need to hand in for the calculation of your tuition fee.

You are single and you have your own income

i.e. you have (had) an own income in 2020 and/or 2021 during at least 12 months (these do not have to be consecutive) of minimum € 10 958,93 gross taxable or € 7 621,25 from replacement income(s).

It does not matter if you still live with your parents, if you live alone or if you are actually cohabiting.

You are an **independent student**
→ A

You are legally cohabiting or you are married

You are a **married student**
→ B

You are actually cohabiting with your partner

There are no common children

You are an **independent student** if you fulfill the conditions under 'own income'
→ A

There is at least 1 common child

You are considered as a **married student** as of the date of birth of the oldest common child
→ B

You are in a different situation

Contact an employee of the **Social Services' office** of STUVO+ on your campus

You can find the contact details at the end of this document or on www.stuvoplus.be

CHECK BELOW WHICH DOCUMENTS YOU NEED TO ADD TO THIS REQUEST (2)

A. You are an independent student

You receive alimony: yes/no

For 2020 and 2021 (until now):

- Pay slips of every month (or for 2020 separate pay slips or an 'individuele rekening'/'compte individuel' with the overview of your income per month in 2020)
- Attestation end of year bonus (or the pay slip of December 2020)
- Attestation holiday pay received in 2020 and/or 2021 (or the pay slips of May/June 2020 and/or 2021)
- Attestation with monthly amounts of unemployment or illness benefit, social aid from OCMW/CPAS or another replacement income, ...
- Income tax statement with the real estate tax for a second property (not your own house)
- Bank transcripts with amount of alimony that you receive(d)/month in 2020 and 2021

B. You are a married student

Date of marriage/legal cohabitation/date of birth of the oldest child/fiscal dependency of 1 or more children of the partner you live with on yourself or fiscal dependency of 1 or more of your children on the partner you live with:

__/__/____

You receive alimony: yes/no

OPTION 1: married or legally cohabiting before 1 February 2019

- Income tax statement (of both partners) with income 2019, taxation year 2020
- Bank transcripts with the received amounts of alimony per month in 2019
- Attestation with monthly amounts of social aid from OCMW/CPAS received in 2019
- Foreign income of 2019

OPTION 2: married or legally cohabiting after 1 February 2019

For **every month** and for **both partners as of** date of marriage/legal cohabitation/date of birth of the oldest common child/fiscal dependency of child(ren) of your partner until moment of calculation:

- Pay slips of every month (or an 'individuele rekening' with the overview of your income per month)
- Attestation end of year bonus (or the pay slip of December 2020)
- Attestation of holiday pay, received in 2020 and/or in 2021 (or the pay slips of May/June 2020 and/or 2021)
- Attestation with monthly amounts of unemployment benefit, illness benefit, social aid from OCMW/CPAS or another replacement income, ... received in 2021
- Income tax statement with the real estate tax for a second property (not your own house)
- Bank transcripts with the amount of alimony that you receive(d) per month in 2020 and 2021

STUDENT SITUATION

Family situation on 31 December 2021

→ Mention all the people officially living on your address.

	Name and first name	Date of birth	Dependent on yourself and/or your partner's income ²	Studies in higher education in academic year 2021-2022?	Has an income? (wage, illness or unemployment benefit, CPAS, legal pension,...)	Disabled? Y/N + how much % or number of points in total ⁴
Partner	X	Y/N	Y/N
Child(ren)	X	Y/N	Y/N
	Y/N	Y/N	Y/N
	Y/N	Y/N	Y/N
	Y/N	Y/N	Y/N
	Y/N	Y/N	Y/N
Other	Y/N	Y/N	Y/N

² Strikethrough what does not apply.

³ Describe the family situation as you expect it to be on 31/12/2021

⁴ Add a recent and official attestation to prove the disability percentage or points

FILLED IN?

Hand in this form with **ALL** enclosures **before 1 November 2021** to an employee of the Social Services' office of STUVO+ on your campus.

For opening hours and appointments: www.stuvoplus.be.

Filled in request forms without the requested enclosures will not be considered and you will automatically pay the regular tuition fee.

<p>Social Service' office Campus Brussel Els Jacobs Tel. 02 210 16 69 Els.jacobs@stuvoplus.be</p> <p>Marie-Odette Moreau Tel. 02 608 49 25 Marieodette.moreau@stuvoplus.be</p> <p>Marieke Steurs Tel. 02 609 88 16 Marieke.steurs@stuvoplus.be</p>	<p>OR socialedienstbrussel@stuvoplus.be</p>
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